

BURLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council
held on **Thursday 11th February 2010**
in **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.30pm
Concluded: 9.30pm

Present: Cllr. Keith Dale (Chair)
Cllr. Kath Forrest
Cllr. John Horton
Cllr. Peter Jenkins
Cllr. Caroline Jones
Cllr. Peter Riley
Cllr. Sylvia Tilford
Cllr. Mike Walker

Clerk: Mrs Jo Griffiths

There was a pre-meeting from 7pm. Rachel Morrow one of the Neighbourhood Wardens for the area described her role in providing a high visibility presence to tackle environmental issues on behalf of Bradford Council. Councillors discussed some of the issues in Burley including dog fouling, overhanging trees and hedges and obstructions on pavements. Ms Morrow described the frequency of the wardens' visits to Burley, the contacts they have made and would like to make in the future with local groups and the ways in which they can be contacted.

206/0910 Chair's remarks

Cllr Dale opened the meeting and welcomed those attending; Ms Morrow was thanked for attending and describing her role. Thanks were offered to Cllr Jenkins for chairing the second half of last month's meeting.

207/0910 To receive any apologies for absence

Cllr Palmer had sent apologies, these were received and accepted.

208/0910 To receive any declarations of interest

Cllr Jones, Cllr Tilford and Cllr Walker declared interests in the consultation on admission numbers to Burley Oaks Primary School as employee and governors of the village primary schools.

209/0910 Public Participation

None.

210/0910 Minutes of the previous meeting

Proposed by Cllr Riley

Seconded by Cllr Jones

RESOLVED that the minutes of the meeting of 14th January 2010 be accepted as a true and accurate record.

211/0910 To receive minutes of the Planning Committee

A copy of the minutes from the planning committee meetings on 11th January 2010 was received.

- 212/0910 Minutes received from other organisations**
Copies of the following minutes were received:
- Minutes of meeting of Burley in Wharfedale Community Trust on 12th January 2010
 - Minutes of Ilkley & District Road Safety Committee on 24th November 2010
- 213/0910 Update from Neighbourhood Policing Team**
PCSO Hodgson circulated copies of the NPT newsletter. Crime remained very low this month in Burley. The police would be releasing a photo of the individual thought to be responsible for the indecent exposure incidents in Burley.
- 214/0910 Clerk's Report**
The clerk reported that she had received notification that both nominations by the Parish Council to the Community Heroes Scheme had been accepted. Presentations will be made at a ceremony in March.
A letter had been sent to the Vehicle Licensing Office at Bradford Council enquiring what checks are carried out on prospective taxi drivers. A reply is awaited.
The clerk had been copied into correspondence from Bradford Council officers confirming removal of the sign on Main Street that directed traffic into Queen's Hall via the exit.
The village website committee had met and the clerk had attended. There were no issues to report.
Michael Churley, Ward Co-ordinator for Wharfedale has asked to attend the next meeting of the parish council to discuss the Ward Investment Fund money. The clerk would confirm his attendance unless councillors wished to object.
Burley in Wharfedale Community Trust had sent a letter requesting £2,000 to fund the hanging baskets in the village. The letter had been received too late for consideration at this meeting but would be an agenda item for next month. The clerk had written to BWCT advising this and requesting a full breakdown of the projected costs.
The clerk had written to West Yorkshire Anglers enquiring what work had been carried out on the stones across the River Wharfe and what plans they had for any more work. A reply had not yet been received.
An enquiry had been received as to why the Save Our Stone issue was not an agenda item this month. The clerk had responded.
A meeting of parish clerks from the Bradford District had been organised by Suzan Hemingway, City Solicitor at Bradford Council. The group would meet 3 or 4 times a year as a forum for clerks and to discuss issues around standards, pre-determination and declaration of interests. It is understood that further training for parish councils on declaration of interests may be available.
Work has commenced on the next newsletter. Contributions are invited from councillors with deadline for receipt of articles by 22nd February. The clerk had been approached by two different national charities requesting inclusion of information about the charity in the next newsletter. Councillors indicated that they were not in favour of this use of the newsletter.
A Civic Service would be held on Sunday 27th June at Burley Methodist Church. Further information would be circulated in due course.
The clerk had made some further enquiries to one of the trustees of Burley Educational Trust on re-starting its charitable activities.
- 215/0910 Consultation on admission numbers to Burley Oaks Primary School**
The parish council had postponed a decision on this consultation last month in order to consult further with the village primary schools and local residents.

Both schools had sent the Parish Council their response to the consultation. A small number of residents had attended the Neighbourhood Forum to raise concerns about admissions numbers and the lack of consultation by Bradford Council with Early Years parents. A request for responses from local residents had been included on the front page of the village website. No responses had been received.

After discussion it was

Proposed by Cllr Walker

Seconded by Cllr Tilford

RESOLVED to endorse the views of both village primary schools that the admission number at Burley Oaks should remain at 45 with flexibility to admit up to 60 children in 2010 and 2011 after which a review of the situation is requested by Burley Oaks Governors.

216/0910

Burley House Field

The clerk reported that there had been no response from Bradford Council re: negotiation of a lease on Burley House Field. Cllr Palmer had not reported any progress on this subject. Councillors discussed their frustration with the lack of response from Bradford Council. It was agreed to write to Mike Bell, Head of Asset Management with copies to the Ward Councillors, the Shipley Area Co-ordinator and Chair of Shipley Area Committee expressing the dismay of the Parish Council at the lack of response and reminding him of the District Council's decision that management of the field should be transferred to the Parish Council.

217/0910

Summer Festival 2010

The festival working group had met again and an outline timetable is emerging. The next meeting is Wednesday 24th February, 7.30pm at Queen's Hall. The next meeting would need to make decisions on a number of issues regarding the timetable and progress of the festival. Emphasis will be placed on the need to keep the festival committee and in particular the core working group informed of any activities on behalf of the Summer Festival Group.

218/0910

Street Lighting on Snickets and Footpaths

Cllr Tilford reported that she had assessed lighting on snickets and footpaths on part of the village. The areas she had looked had adequate provision although some lighting could be improved by the pruning of trees and shrubs around street lights. Cllr Riley offered to look at the area of the village north of Station Road and would report back to the clerk before the next meeting.

219/0910

Parish Council Logo

Councillors reviewed the logos received. Some changes were suggested and the clerk was asked to forward these to the contributors so that the logos could be re-submitted. A vote of thanks was to be offered to the individuals involved.

220/0910

Notice Boards

Duncan Ault, Secretary of BWCT had asked if he could post agendas and minutes in the Parish Council notice boards. Some concern was expressed about the lack of room in the notice boards. The clerk does not post parish council minutes in the notice boards only agendas and there is barely enough room in some notice boards for this minimum information.

As the library notice board is the largest it was agreed to share this with BWCT but it would be requested that minutes are not posted. The Parish Council would look into the costs of a notice board for Queen's Hall and then proposed to hand back the notice board at the bottom of Station Road to BWCT.

The clerk would look into the costs of an appropriate sign for the library notice board.
The clerk to communicate this information to BWCT.

- 221/0910 Gritting**
The clerk circulated copies of the information received from Bradford Council showing gritting routes in Burley. Cllr Horton was thanked for his assistance in mapping the routes.
Councillors noted that Grange Road and Langford Lane are not included. The parish council had been told on several occasions that they were on the gritting routes although specific problems had prevented gritting at various times. Councillors agreed that a revised route must include these two roads.
Cllr Dale advised that Shipley Area Committee has asked officers to look again at the siting of grit bins and gritting routes in the Shipley area.
After discussion the council agreed that the clerk should write to the Street Scene Officer responsible with a copy to the Shipley Area Co-ordinator asking for a revision of the gritting route so that Grange Road and Langford Lane are given priority and included on a new gritting route.
- 222/0910 Re-furbishment of John Squire Room and changes to the Annexe at Queen's Hall**
The clerk gave an update on the quotes received and the specifications of the work being requested. Some quotes are still awaited. Cllr Horton and Cllr Jenkins would forward details of a suggested storage facility for the maps.
- 223/0910 Burley Library**
The Parish Council had been asked to support the request for an improved range of newspapers at Burley Library. Only two papers are currently offered and it was agreed to write and encourage the Library to provide another paper and to vary the titles offered.
- 224/0910 Photocopier**
The Co-Op had removed its photocopier and there is now no public facility for photocopying in the village. Councillors agreed to raise this issue with Burley Library and explore some method by which the Parish Council could assist with the provision of a photocopier.
- 225/0910 Parish Plan Update**
Councillors discussed updates and additions to Section D – Tackling Crime of the plan. Cllr Jenkins would incorporate the changes.
- 226/0910 Reports from councillors on other meetings attended**
Cllr Tilford and Cllr Dale had attended SCAPAG. There had been reports on gritting concerns in the district and on the transport consultation that had been carried out. Information had been given on a project to support environmental projects in the ward. Cllr Tilford would forward details to Cllr Jones.
Cllr Dale and Cllr Forrest had attended a meeting of Burley & Menston Charities. Cllr Walker had attended a meeting of the Ilkley & District Road Safety Group.
- 227/0910 Reports from councillors on enquiries or concerns forwarded by residents**
Cllr Jenkins reported that he was receiving an increased number of enquiries re: planning related issues.
- 228/0910 Correspondence – to note (all available from the Parish Clerk):**
- Agenda for the Parish Council Liaison Meeting on 17th February 2010

- Agenda for meeting of Standards Committee of Bradford Council on 26th January 2010
- Agenda for meeting of Wharfedale Activity Group – 21st January 2010
- Agenda for meeting of Ilkley & District Road Safety Committee – 27th January 2010
- Country Air – newsletter of Rural Action Yorkshire – Winter 2010
- Letter of thanks from Ilkley Choral Society for financial assistance during Diamond Jubilee Season
- Letter of thanks from Probus Club for grant under BPC awards scheme
- Leaflets from British National Party
- January 2010 edition of the Information Commissioner's e-newsletter
- Issue 9 of PlanIt Bradford
- Invitations to a civic reception for members of parish and town councils on 21st April 2010

229/0910

Schedule of Payments

The revised schedule was circulated

Proposed by Cllr Jenkins

Seconded by Cllr Walker

RESOLVED that the revised schedule of payments be accepted for payment.

230/0910

Minor items for action by the clerk between meetings and items for the next agenda

Wharfedale Activity Group continued to send information to the clerk on their activities. It was suggested that the Parish Council might like to send a representative to the meetings. Further discussion would be given to this at the Annual Meeting of the Parish Council when representatives are appointed to outside organisations.

Cllr Riley advised that Leeds Bradford Airport is consulting on its Environmental Action Plan and requested that this is an agenda item for the next meeting.

Cllr Riley suggested that Leeds Bradford Airport is on the agenda for a future Neighbourhood Forum.

231/0910

Date and time of next meetings

- 11th March & 8th April 2010 – Full Council
- 22nd February & 15th March 2010 – Planning Committee
- 1st March – Maintenance & Allotments Committee