

# BURLEY PARISH COUNCIL

**Minutes of the Full Council Meeting**  
held on **Thursday 8<sup>th</sup> January 2009**  
at **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.00pm  
Concluded: 8.30pm

Present: Cllr Sylvia Tilford (Chair)  
Cllr Keith Dale  
Cllr. Kath Forrest  
Cllr. John Horton  
Cllr. Caroline Jones  
Cllr. Peter Jenkins  
Cllr. Peter Riley

Clerk: Mrs Jo Griffiths

**200/0809 Chair's remarks**

Cllr Tilford opened the meeting and welcomed everyone to the first meeting of the Parish Council in 2009. Cllr Tilford offered a welcome to guests attending the meeting. Burley Community Council had now heard that a third public enquiry would be held on the status of Burley House Field. It had been hoped that adjudication would take place on paper based evidence but this had not taken place. The same Inspector as for the first two enquiries would preside at this new enquiry and both parties would be permitted to bring forward new evidence.

Cllr Tilford noted that two issues that had been on-going for some time did seem to have become much worse in recent weeks. A significant increase in dog fouling had led to an increased number of complaints from local residents. Enquiries would be made to the relevant officers at Bradford Council to see what action could be taken. Parking on pavements also appeared much worse again. It is quite unacceptable that parked cars blocking pavements were forcing pedestrians onto the roads – the police were to be asked for their assistance with this matter.

**201/0809 To receive any apologies for absence**

Councillor Walker had sent apologies which were received and accepted. Cllr Palmer had advised he would be arriving late.

**202/0809 To receive any declarations of interest**

None

**203/0809 Public Participation**

Inspector Sanderson supplied the council with an update on crime figures in Burley for the month of December and circulated copies of the Neighbourhood Policing Team's newsletter. Inspector Sanderson summarised the main issues concerning the Neighbourhood Policing Team at the current time and reported that five local men had recently been caught and charged with metal theft – they were believed to be the men responsible for various lead thefts in/around Burley.

Inspector Sanderson would supply the council with leaflets that could be placed on vehicle windscreens re: parking on pavements.

Some concerns were expressed about issues around the railway station – particularly the lighting along Hag Farm Road. Cllr Tilford advised that as a private road the lighting

Signed

Date

requirements were not the same as an adopted highway although WRUG (Wharfedale Rail Users Group) continued to press for improved lighting in this area.

**204/0809 Minutes of the previous meeting**

Proposed by Cllr Riley

Seconded by Cllr Dale

Cllr Jenkins noted that the leak on Manse Road noted in minute number 183/0809 on p4 was not from a water main but from a surface water gulley and with this amendment it was

RESOLVED that the minutes of the meeting of 11<sup>th</sup> December be accepted as a true and accurate record

**205/0809 To received minutes of the Planning Committee**

A copy of the minutes from the planning committee meeting on 24<sup>th</sup> November 2008 was received.

**206/0809 Minutes received from other organisations**

Copies of the minutes listed were received and are available from the Parish Clerk:

- Minutes of the meeting of the Parish Council Liaison Group – 5th November 2008

**207/0809 Clerk's Report**

The clerk reported that Yorkshire Water had now removed the water pipes from the culvert under the railway bridge. They had also removed a large branch/tree trunk that is believed to have been causing a number of problems. Yorkshire Water would be re-building the culvert in the coming weeks.

A response had been sent to the Department of Communities and Local Government on the proposal for a revised code of conduct for councillors and a new code of conduct for employees.

The leaking surface water gulley on Manse Road had been reported and Highways Officers would be dealing with it this week.

Maintenance & Allotments Committee had been re-scheduled for Thursday 29<sup>th</sup> January.

**208/0809 NALC Youth Citizenship Consultation**

Councillors discussed the information circulated and the response to the questions.

There was a general feeling that lowering the voting age for local elections was a good idea alongside the relevant support and education within the school/college environment. The clerk would draft a response based on the discussion, councillors with comments were asked to forward them as soon as possible. A draft response would be circulated for comments.

**209/0809 Burley Grange**

It had been widely reported in the press that a buyer for Burley Grange had been found. It was understood that contracts would be issued next week and that the purchaser would then be able to issue a press release.

The Council had previously discussed whether the survey could be sold to a third party and agreed a suggested fee if the Parish Council was asked to sell the survey. To re-issue the survey to another party the surveyor would need to undertake additional work that would incur a cost; without the work the new purchaser would have no legal recourse to the surveyor. It is possible for the Parish Council as owners of the survey to sell it on even if no additional work is carried out by the surveyor; in these circumstances the survey is of much less value for any purchaser. Council agreed to revise the fee to £500 if it is approached to sell the survey without any additional work by the surveyor recognising that it is of less value in these circumstances and there is no recourse to the surveyor or Parish Council.

- 210/0809 Summer Event**  
The clerk had supplied copies of the notes from the last meeting on the summer event which would be known as Burley Festival Week and would run from 21<sup>st</sup> to 30<sup>th</sup> August. Cllr Tilford requested that as many councillors as possible attended the next meeting in order to show support and assist with the organisation. Clerk to circulate details of the next meeting.
- 211/0809 Mental Health Inpatient Services**  
Cllr Tilford had attended the second public meeting at the Moor Lane Centre held on 8<sup>th</sup> January. Cllr Tilford reported that the meeting had been very well attended and there was a very strong feeling that the facilities at Moor Lane were well valued and should not be closed.  
Cllr Tilford had drafted the Parish Council's response and the content was discussed. The Parish Council emphasised in its response that the users of the Moor Lane services valued the facilities and location, that moving them to a more acute services setting at Lynfield Mount would not assist their health, and the Moor Lane Centre was not a remote location as described but was located close to bus and train routes. Also stressed was the value attached to the location of Moor Lane in a peaceful semi-rural environment and the important part this played in users' recovery. The consultation had stressed the importance of widening of choice for users of the service but there appeared to be no strong sense of feeling that choice would be enhanced by the closure of the Moor Lane Centre.  
Councillors discussed the centralisation of services at Lynfield Mount and agreed that this was very short term thinking and that localised services helped reduce travel and subsequent environmental impacts.  
Councillors also agreed to include the importance of the Moor Lane Centre in providing employment in the village and the long tradition of providing mental health services in this village.
- 212/0809 Queen's Hall Car Park**  
The final scheme would cost £14,200 and included £10,000 from the Ward Investment Fund and £5,000 from the Parish Council. Some slight revisions to the scheme had been made as it was no longer possible to expose the stone sets as previously discussed. Councillors were asked to confirm that the additional £800 could be used for improved lighting in the car park. Councillors agreed to this but on the proviso that it was motion sensitive and was sited so as not to overly intrude on neighbouring properties.  
Clerk to check that the re-lining or car parking spaces and re-siting of bins is carried out as discussed so as to maximise the number of parking spaces available.
- 213/0809 Flags for Queen's Hall Clock Tower**  
Cllr Horton requested that this item be deferred to the next meeting when he would be able to provide additional information and prices.
- 214/0809 Nominations for the Community Heroes Scheme**  
Councillors agreed to nominate recently retired scouting leaders: Pam Scarborough, John Warburton and Roger Parker for the small group award and Cllr Dale would speak to them in order to complete the application form. Jim Shelton had agreed to be nominated in the individual category.
- 215/0809 Parish Council Budget for 2009-10**  
The clerk reported that Bradford Council had issued the information on the tax base for next year; this had decreased slightly on the previous year and would impact on the precept for next year. There was also likely to be little carry forward of funds in this

financial year. Councillors were reminded that they needed to make the clerk aware of any likely additional expenditure for next year so that this could be factored into the budget. A further meeting of the Finance Working Group would be scheduled ready to draft a budget that could be approved at the February meeting of the full council.

**216/0809 Parish Council Awards Scheme**

Two applications had been received for consideration:

**Ilkley Choral Society**

Councillors discussed the application which was to assist in staging of the group's 60<sup>th</sup> anniversary concerts. Council agreed as this was for a special event and not a grant towards the general running costs of the group then it could be allowed under the terms of the Awards Scheme.

Proposed by Cllr Riley

Seconded by Cllr Jones

RESOLVED to award Ilkley Choral Society £250 towards the staging of two, 60<sup>th</sup> anniversary concerts.

*Local Government Act 1972, section 145*

**Burley Cricket Club**

Proposed by Cllr Riley

Seconded by Cllr Forrest

RESOLVED to award £600 to Burley Cricket Club for the purchase of a "square" mower and associated store for use at Scalebor Park

*Local Government Miscellaneous Provisions Act 1976, section 145*

**217/0809 Parish Plan – Review of Section E – Transport**

The Parish Plan was an agenda item for the Neighbourhood Forum, the aim was to re-visit the plan now that it was four years old and to assess where there are gaps in the plan or issues that have become more urgent in recent years. Councillors discussed whether it was time to hold a full scale review and revision or to modify the plan and introduce some new elements. Councillors agreed to not start a full scale review but to circulate with the next newsletter some questions from the original questionnaire and to discuss this with Forum attendees. It was agreed to have the parish plan and the action plans on display at the Neighbourhood Forum.

Councillors discussed Section E – Transport and the revisions were recorded by Cllr Jenkins.

**218/0809 Reports from Councillors on other meetings attended**

None that had not already been discussed.

**219/0809 Correspondence – to note (all available from the Parish Clerk):**

- Yorkshire & Humber Assembly Mini Essentials – October 2008
- Response from Asset Management re: purchase of land on Prospect Road adjacent to the allotments
- Response from BMDC re: Home to School Transport Policy
- Copy from Street Cleansing at BMDC of complaints from resident on Lawn Road about various issues in the village

Cllr Palmer joined the meeting at this point.

**220/0809 Schedule of Payments**

The schedule was circulated

Proposed by Cllr Riley

Seconded by Cllr Jenkins

RESOLVED that the schedule of payments be accepted for payment.

**221/0809**

**Minor items for action by the clerk between meetings and items for the next agenda**

Cllr Jenkins offered his thanks to Cllr Forrest for stepping in and assisting him with the distribution of newsletters in Cllr Walker's absence.

Cllr Horton suggested the Parish Council write to the management company responsible for maintaining the grounds at Scalebor Park re: the amount of debris in Rushy Beck on their land.

**222/0809**

**Date and time of next meetings**

- 12<sup>th</sup> January & 2<sup>nd</sup> February 2009 – Planning Committee
- 12<sup>th</sup> February & 12<sup>th</sup> March 2009 – Full Council
- 15<sup>th</sup> January 2009 – Neighbourhood Forum
- 29<sup>th</sup> January 2009 – Maintenance & Allotments Committee